

Winter 2018

Hello,

I'm glad that you are interested in applying for one of the five research internship opportunities available at the Wellesley Centers for Women (WCW) through The Class of 1967 Internship Program. This letter will tell you about the internships being offered, the preferred focus of each, and the application process.

Our five internships were each endowed by different donors and some were designed with a specific focus in mind. Please note that you do not apply to a specific internship (other than summer or academic year) but the focus of the internship is a factor in our decision.

- **The Anne Murray Ladd Student Internship** is usually used for our summer internship.
- **The Morse Fellowship** has a preference for students with career interests in the fields of mental health or wellbeing.
- **The Class of 1967 Internship** also prioritizes students with an interest in mental health.
- **The Linda Coyne Lloyd Student Research Internship** gives preference to students who are interested in engaging in policy-oriented research.
- **Shirley R. Sherr Student Research Internship** does not specify a preferred focus area.

Each of our internships comes with a \$3,000 stipend that will be paid monthly over the course of the internship. For the summer internship, you are expected to work an average of 30-35 hours each week for 10 weeks. For the academic year internships, you are expected to work an average of 8-10 hours per week, excluding finals week, holidays, and school breaks. Interns are expected to contribute substantively to research projects, and are encouraged to present at Tanner or Ruhlman. Some interns will also have the option of presenting at a WCW Lunchtime Seminar with their mentor. Lastly, interns are required to submit a short report at the end of the internship.

Curious to learn more or to apply? Here is how to apply:

- 1) On February 14th 12:30 p.m. – 2:30 p.m., WCW will be hosting an informational event about the internships in the Alumnae Ballroom. We strongly recommend that you attend and bring multiple copies of your resume to distribute. This is an opportunity to meet the researchers offering internships, to learn more about the process, and to talk to other students who have had an internship previously.
- 2) After that event, your next step is to complete your application (details are on the attached Application Cover Sheet). An important requirement in the application process is to set up one-on-one meetings with researchers you are interested in working with. The mentors will be providing the internship selection committee with their impressions of you after your meeting with them. All applications are due by 11:59 pm, Thursday, March 22nd.
- 3) The selection committee will read all of the full applications and will make the final decisions on which candidates are offered internships and who will be their mentor. Some of the selection criteria include academic excellence, coursework taken, research skills, good fit with a researcher/project, and commitment to WCW's mission. Our selection committee will announce the Summer 2018 intern on or before April 6th. The academic year decisions will be announced by Monday, April 23rd.

Visit wconline.org/internships for more information on The Class of 1967 Internship Program at WCW. Please do not hesitate to contact me if you have any questions about any part of the application process.

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