Class of ’67 Internship Program at

Wellesley Centers for Women

Application Cover Sheet for 2018-2019 Internships

Please check to indicate whether you are applying for a summer internship, or academic year internship, or both, and complete the information below in order to apply for:

The summer of 2018: \_\_\_\_\_\_\_\_\_\_\_

or

The academic year 2018-2019: \_\_\_\_\_\_\_

NAME\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_YEAR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CELL PHONE NUMBER\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MAJOR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

GPA (must be 3.0 or better to apply)

RESEARCHER YOU WANT TO MENTOR YOU \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**To apply for an internship:**

1) First meet with at least one potential Mentor (this is in addition to the informational event in February). You are not eligible for the internships without meeting with your prospective Mentor at least a week before the applications are due.

2) Attach a 1- 2 page statement that includes

* The project for which you are applying and why
* Your career goals and any relevant academic or work experience
* What you would like to accomplish through this experience

3) Attach a paragraph on who you would like to Mentor you and why

4) Attach your resume

4) Request a letter of recommendation from either your Advisor or a Faculty Member.

All parts of the application must be received in order for your application to be considered.

Please do not apply for more than two internships.

If you have questions, please contact Karen Lachance, klachance@wellesley.edu.

Applications are due by 11:59pm, Thursday, March 22nd. The decision for the Summer Internship will be announced on or before April 6th. The rest of the decisions will be announced by Monday, April 23rd.

More details on the internships are in the Welcome letter.